



Skill FF2-10: Prepare a Pre-Incident Survey

Candidate #: _____

INSTRUCTIONS TO THE CANDIDATE

Demonstrate the proper method for performing a pre-incident survey.

Skill FF2-10 - NFPA 5.5.1, 5.5.3 – Chapter 22, IFSTA Essentials 7 th Edition	1 st	2 nd
1. Contact the owner/manager to gain permission to complete the survey.		
2. Verify address and contact information to ensure correctness.		
3. Document the building and occupancy type.		
4. Complete a survey of the exterior of the structure, documenting locations of hydrants, fire department connections, exposures, access, and egress.		
5. Complete survey of the interior of structure, documenting locations of fire protection systems, alarm panels, control valves, standpipes, stairwells, life safety risk, fuel loads.		
6. Complete rough sketch of building, streets, hydrants, exposures, etc.		
7. Verbalizes the need to complete surveys of additional buildings on the same property.		
8. Complete exit interview with the owner/manager and give tips to improve poor conditions and compliment good conditions.		
9. Thank the owner/manager for their time and permission to complete the survey.		
10. Distribute the completed pre-incident plan according to local SOP/SOG.		
YELLOW BOLD indicate a CRITICAL step and any unsafe act constitutes a failure of skill.		

Points needed: 7/10		
Performed Safely	Y/N	Y/N

Evaluator comments:

(cont. on back page)

Test Date: _____

Pass: _____ Fail: _____

Location: _____

Retest Pass: _____ Fail: _____

Evaluator: _____
Print Name

Signature

Retest Evaluator 1: _____
Print Name

Signature

Retest Evaluator 2: _____
Print Name

Signature



Skill FF2-11: Fire Safety Survey of a Private Dwelling

Candidate #: _____

INSTRUCTIONS TO THE CANDIDATE

Demonstrate the ability to complete a fire safety survey of a single-family dwelling occupancy.

Skill FF2-11 - NFPA 5.5.1 – Chapter 22, IFSTA Essentials 7 th Edition	1 st	2 nd
1. Approaches residence on the sidewalk or entryway, introduces self, and request permission from owner/occupant to complete the survey.		
2. Completes survey of the exterior and interior of the residence.		
3. Completes survey of all areas of the living spaces, attics, basements, garage, and auxiliary areas.		
4. Identifies fire hazards and recommends appropriate solutions.		
5. Test all smoke alarms, replaces batteries and/or mounts new smoke detector.		
6. Discuss general fire safety information with resident.		
a. Home escape planning		
b. Smoke alarm maintenance		
c. Fire-safe cooking procedures		
d. Provide printed fire safety information		
7. Complete survey documentation, review any issues that may need follow up, and thank the resident for permission and cooperation.		
8. Record information about the survey according to local SOP/SOG.		
YELLOW BOLD indicate a CRITICAL step and any unsafe act constitutes a failure of skill.		

Points needed: 8/11		
Performed Safely	Y/N	Y/N

Evaluator comments:

(cont. on back page)

Test Date: _____
 Location: _____

Pass: _____ Fail: _____
 Retest Pass: _____ Fail: _____

Evaluator: _____
 Print Name

 Signature

Retest Evaluator 1: _____
 Print Name

 Signature

Retest Evaluator 2: _____
 Print Name

 Signature



Skill FF2-12: Conduct a Fire Station Tour

Candidate #: _____

INSTRUCTIONS TO THE CANDIDATE

Demonstrate the ability to plan and conduct a fire station tour for a group of citizens.

Skill FF2-12 - NFPA 5.5.2 – Chapter 22, IFSTA Essentials 7 th Edition	1 st	2 nd
1. Notifies community group point of contact of the tour date and time.		
2. Determines the characteristics of the group. (age, number, purpose, demographic)		
3. Reviews outline for tour objectives and priorities.		
4. Inform on duty personnel about tour and times.		
5. Inspect the station before the tour for safety issues and cleanliness.		
6. Greet the group members and explain what will occur during the tour.		
7. Explain all safety issues and safe locations in the event an emergency occurs, or an incident response were to arise.		
8. Uses appropriate terminology for the age, keeps the message simple and short.		
9. Provides appropriate handouts for the age group.		
10. Conclude tour by escorting the group to the exit in the station and thank them for coming inviting them to return.		
11. Completes all departmental documentation as required by SOP/SOG.		
YELLOW BOLD indicate a CRITICAL step and any unsafe act constitutes a failure of skill.		
Points needed: 8/11		
Performed Safely	Y/N	Y/N

Evaluator comments:

(cont. on back page)

Test Date: _____

Pass: _____ Fail: _____

Location: _____

Retest Pass: _____ Fail: _____

Evaluator: _____
Print Name

Signature

Retest Evaluator 1: _____
Print Name

Signature

Retest Evaluator 2: _____
Print Name

Signature